

正本

檔 號：

保存年限：

國立中興大學 函

機關地址：40227臺中市南區興大路145號

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受文者：生命科學院

發文日期：中華民國113年3月14日

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速別：普通件

密等及解密條件或保密期限：

附件：如文

主旨：有關本校畢業典禮畢業生致詞代表甄選事宜，請各學院於113年3月29日(五)下午五時前惠予推薦博士畢業生一名及碩士或學士畢業生一名參加決選，請查照。

說明：

- 一、依據「國立中興大學畢業典禮畢業生致詞代表甄選要點」(如附件一)辦理。
- 二、旨案甄選分為「學院推薦」與「自由報名」兩種報名方式，報名表(如附件二與附件三)請至學務處課外活動組網頁下載，下載網址：<https://nchu.cc/8AcAn>。
- 三、請各學院惠予推薦博士畢業生一名及碩士或學士畢業生一名，共計二名畢業生參加決選，請於113年3月29日(五)下午五時前將報名表交至課外活動組，並以電子檔方式寄至楊小姐信箱(ywc@nchu.edu.tw)。
- 四、建請各院、系、所及學位學程等教學單位鼓勵畢業生報名。

正本：本校各學院、系、所、學位學程

副本：



校長 詹富智

本案依分層負責規定授權單位主管決行

裝

訂

線

國立中興大學畢業典禮畢業生致詞代表甄選要點

104 年 4 月 29 日訂定

111 年 4 月 25 日修定

112 年 2 月 20 日修定

- 一、目的：為甄選應屆畢業生擔任畢業典禮學生致詞代表，特訂定本要點。
- 二、主辦單位：學生事務處課外活動組。
- 三、報名資格：本校應屆畢業生，在學期間敦品勵學、熱心公益、於校內外有具體優良事蹟或表現者。
- 四、報名方式：
 - (一) 截止時間前報名及送件。
 - (二) 報名資料：
 1. 自傳一份。
 2. 致詞文稿一份(限白話文形式，A4 紙張、標楷體 12 號字，字數約為 1000~1200 字，時間約 5 分鐘)。
 3. 在校優異表現或優良性事蹟等證明文件。
- 五、甄選小組：由學務長(或副學務長)擔任召集人，委員由課外活動組組長、生活輔導組組長，及畢業生代表二名組成之。
- 六、甄選程序：
 - (一) 初選：
 1. 各學院得推薦博士畢業生一名及碩、學士畢業生一名參加決選。
 2. 自由報名，主辦單位依報名同學繳交之應備文件進行審查，擇優選取若干位參加決選。
 - (二) 決選：

採面試方式，請初選入圍同學親自上臺演示，每位 5 分鐘，由甄選小組以四項標準：文案內容(40%)、口齒清晰(20%)、儀態臺風(20%)、臨場表現(20%)進行評分，選出博士畢業生致詞代表一名及碩、學士畢業生致詞代表一名，以及儲備人選各一名。(初選同學經通知而未參加決選者視同放棄)
- 七、畢業生致詞代表於畢業典禮舉行後由學校頒贈獎狀一幀，以茲獎勵。
- 八、畢業生致詞代表(含備取)需接受師長指導及參加畢業典禮預演彩排活動。
- 九、本要點如有未盡事宜，主辦單位每年得視實際情況補充並公告之。
- 十、本要點簽請校長核定後實施，修正時亦同。

National Chung Hsing University

Student Commencement Speaker Selection Directions

Approved on April 29, 2015

Amended on April 25, 2022

Amended on February 20, 2023

1. Rationale: These Directions have been formulated for the purpose of selecting student commencement speakers from among students graduating in the current year.
2. Organizing unit: Extracurricular Activities Division, Office of Student Affairs.
3. Eligibility: Students graduating in the current year who have demonstrated virtue and academic excellence during their study at NCHU as well as outstanding achievements or conduct on- or off-campus shall be eligible for the application.
4. Application submission:
 - (1) Applications must be submitted before the deadline.
 - (2) Application documents:
 - i. One copy of the Personal Statement
 - ii. One copy of the script for the commencement speech (1,000-1,200 words written in vernacular language, typed in 12-point Standard Kai font on A4 paper; speech should be around five minutes long)
 - iii. Supporting documents for outstanding achievements or conduct while at the University
5. Selection committee: The committee shall be convened by the (Associate) Vice President for Student Affairs, and its members shall also include the Extracurricular Activities Division Chief, the Student Life Division Chief, and two graduate representatives.
6. Selection process:
 - (1) Preliminary selection:
 - i. Each college may recommend one graduating doctoral student and one graduating master's or bachelor's degree student for the final selection.
 - ii. Individual applications: The organizing unit shall evaluate applicants based on the submitted documents and nominate several applicants for the final selection.
 - (2) Final selection:

The final selection shall be conducted in the form of interviews. Nominees shall be asked to each give a five-minute demonstration speech on stage for evaluation by the selection committee based on four criteria: content (40%), articulation (20%), demeanor (20%), and performance (20%). The committee shall select one graduating doctoral student and one graduating master's or bachelor's degree student to be speakers, as well as an alternate candidate for each position. Nominees who fail to participate in the final selection will be disqualified.
7. Each commencement speaker will be awarded a certificate by the University after the graduation ceremony.
8. Commencement speakers (including alternates) will receive instructions from faculty members and are expected to participate in the ceremony rehearsal.

9. Matters unaddressed herein may be clarified by the organizing unit in the annual announcements as needed.
10. These Directions shall come into effect upon approval by the President. The same shall be true when amendments are made.

國立中興大學畢業生致詞代表甄選報名表（學院推薦）

National Chung Hsing University Student Commencement Speaker Application (college-recommended)

基本資料 Basic Information			
姓名 Name		系級 Department and Year	
手機 Mobile Phone		電子信箱 Email Address	
學院推薦 college-recommended			
學院名稱 College		推薦單位 主管核章 Seal of the Head of the Recommending Unit	
優良事蹟（列點說明，500字內） Achievements (listed in bullet points; 500 words or less)			
自傳（500字內） Personal Statement (500 words or less)			
致詞文稿（限白話文形式，字數約為1,000~1,200字） Script for the Commencement Speech (1,000-1,200 words written in vernacular language)			

國立中興大學畢業生致詞代表甄選報名表（自由報名）

National Chung Hsing University Student Commencement
Speaker Application (individual application)

基本資料 Basic Information			
姓名 Name		系級 Department and Year	
手機 Mobile Phone		電子信箱 Email Address	
優良事蹟（列點說明，500字內） Achievements (listed in bullet points; 500 words or less)			
自傳（500字內） Personal Statement (500 words or less)			
致詞文稿（限白話文形式，字數約為1,000~1,200字） Script for the Commencement Speech (1,000-1,200 words written in vernacular language)			