

Guidelines for Selection of EMI Excellent Teaching Assistant (TA) at the College of Life Sciences, National Chung Hsing University

Passed at the College of Life Sciences executive meeting
(Bilingual Education Executive Committee) on May 19, 2022

1. The College of Life Sciences of National Chung Hsing University (hereinafter referred to as the College) is to implement the Bilingual Learning Program (EMI) of the Ministry of Education for college students. In order to select the excellent EMI teaching assistants to assist teachers in the EMI courses' teaching quality and improve students' learning effectiveness, specially stipulated the " Guidelines for Selection of EMI Excellent Teaching Assistant (TA) at the College of Life Sciences, National Chung Hsing University" (hereinafter referred to as the Guidelines).
2. This Guidelines apply to teaching assistants of EMI courses, which refers to students who assist the teachers of the college with excellent performance in EMI courses, and have an employment relationship with the fact that both parties provide labor services to obtain payment, and have consideration for the employment relationship.
3. EMI Excellent Teaching Assistant (TA) must have the abilities:
 - (1) The English listening, speaking, reading, and writing abilities have reached CEFR-B2 level (and above).
 - (2) Make outstanding contributions to assisting the excellent performance of EMI courses.
4. EMI Distinguished Teaching Assistant (TA) Award:
 - (1) Bonus NT\$2,000
 - (2) Issue a certificate of merit
5. Application period:

In line with the application period for all English teaching teachers in each semester, EMI Excellent TA applications will be accepted, and relevant meetings will be submitted for review according to the procedures. Any adjustments will be announced separately.
6. Application documents:
 - (1) Application form.
 - (2) Transcripts of English test scores reaching CEFR-B2 level (and above).
7. Notice:
 - (1) The funds required for the Guidelines for Selection of EMI Excellent Teaching Assistant (TA) shall be covered under the "Ministry of Education's Bilingual Learning Program Budget" and the "School's Annual Special Budget".
 - (2) Those who serve as Teaching Assistants (TA) of EMI courses: The College will issue a certificate of merit as a reward, and the teaching assistant fee will be allocated by the teacher's "teaching materials and consumables subsidy" awarded by teachers in EMI teaching.

- (3) The TA of the EMI course must assist the teacher to provide the complete EMI course video file to the EMI course database of the College.
- (4) EMI teachers and students should fill out the "Survey" at the end of the semester as a reference for evaluating TA performance.
- (5) This Guild lines will be implemented after being approved by the College executive meeting (Bilingual Education Executive Committee), and the same applies to amendments.

Application Form for EMI Excellent Teaching Assistant (TA) Selection
College of Life Sciences, National Chung Hsing University

Course Information			
Course offered Unit			
Course Name		Course Number	
Credit		Course enrollment	
Teacher		Teacher's title	
Teacher's phone number		Teacher's E-mail	
EMI Excellent (TA)			
Name:	Department : _____ Student ID : _____ Doctoral/Graduate/Undergraduate(check) Grade : _____		
Selection Criteria	<input type="checkbox"/> English listening, speaking, reading, and writing ability can reach CEFR-B2 level (and above) <input type="checkbox"/> Describe the outstanding performance: _____ _____ _____		
Applying Teacher's Signature	Date : _____ YYYY MM DD		
TA Registered Unit Supervisor Signature	Date : _____ YYYY MM DD		
Attach English test result			

Remark:

- The Guidelines and application form of EMI Excellent Teaching Assistant can be downloaded from the College website.
- Each TA fills in an application form.
- The funds required for this Guidelines are covered under the "Ministry of Education's Bilingual Learning Program Budget" and the "School's Annual Special Budget" of each semester.
- Cooperate with the Ministry of Education to revise the "Guidelines for the Protection of the Rights and Interests of Students in Colleges and Universities" and teaching assistants are fully covered by insurance and employed as labor from February 1, 2019.